

**St. Mark School
15724 Montrose Ave.
Cleveland, Ohio 44111**

CRISIS FOLDER INFORMATION SHEET

Each student must have a completed information sheet on file in his/her classroom teacher's Crisis folder. Please notify the School Office immediately if there are any changes in the information supplied below. This information will be used during any crisis situation occurring during the school year.

Student Name (Print)

Grade in fall

List below the name of the Parent/Guardian and Primary telephone number to be used in an emergency situation occurring during school hours. We encourage cell phone number if available.

Parent/Guardian (Print)

Phone Number/Cell Number

Email Address _____

List siblings enrolled at St. Mark School

Name (Print)

Grade in fall

List the names and telephone numbers of two people to whom you give permission to transport your child home should you be unable or unavailable during a crisis situation. (First attempt will be to contact the Parent/Guardian).

Name (Print)

Phone Number/Cell Number

Name

Phone Number/Cell Number

I also give permission to release my child's name and phone number to homeroom mothers whom will "round robin" call in the case of an emergency.

Signature of Parent/Guardian

Date

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